

### **MFHT Research Request for External Investigators**

Any research inviting participation by patients, health care providers, or learners\* at the McMaster Family Health Team must be approved by managers and education leadership of these sites (McMaster Family Practice, Stonechurch Family Health Centre, Maternity Centre of Hamilton). The process for approval is as follows:

1. A *MFHT Request for Research* form must be filled out for any research that requests the participation of MFHT patients, clinicians or residents. It is used as a tool to evaluate the relevance and feasibility of the research projects at the site. It must be submitted and approved prior to submitting a HiREB application
2. Any research requiring residents also needs to be approved by the Research Residency Committee. A separate form, *Research in Residency Requirements*, will need to be completed and sent to [martisc@mcmaster.ca](mailto:martisc@mcmaster.ca), Program Coordinator, Education
3. Both forms will be submitted to [dfmreaserach@mcmaster.ca](mailto:dfmreaserach@mcmaster.ca), Our Clinic Research Coordinator, who will forward for consideration
4. The Health Services Operations Team will meet to discuss the application. Meetings are held the on the 4<sup>th</sup> Thursday of each month, and on an ad-hoc basis in August
5. The primary correspondence contact, Principal Investigator, and Research Operations Coordinator will be notified of the decision after the meeting
6. Approved applicants must notify [dfmreaseach@mcmaster.ca](mailto:dfmreaseach@mcmaster.ca) of any changes to the project activities, as articulated in this form

**Request to Conduct Research with McMaster Family Health Team**

**Requested clinics:**  Stonechurch Family Health Centre  McMaster Family Practice  
 Maternity Centre

Title of project:

Projected start date and end date:

Principal Investigator/Contact:

Department/Institution:

Phone:

Email:

Primary correspondence contact (if different than the PI):

Phone:

Email:

---

Lay Abstract (please bold the research questions[s]):

*Study Involves:*

- |  |  |
|--|--|
| <input type="checkbox"/> Survey                      | <input type="checkbox"/> Focus group/interview |
| <input type="checkbox"/> Medical/Social intervention | <input type="checkbox"/> Chart review          |
| <input type="checkbox"/> Other                       |  |

*Participants requested:*

- patients                       providers/staff                       residents/learners

Projected number of participants:

If **staff**, time commitment for staff:

If **patients**, type of patient (age, diagnosis, pregnancy status, etc.):

If **patients**, how will you recruit them:

*Activities requested of practice:*

- providing anonymous medical record data/chart audit
- contacting patients for consent and participation
- allowing a project staff person to approach patients in the clinic or by mail/phone
- performing extra tests, procedures
- tracking results of tests, procedures
- interviewing/surveying staff
- space in clinic
- resources for identifying patients at clinic
- resources for recruitment
- means of communicating abnormal findings with MRP
- other:

*Remuneration to practice:*

- Yes                      Amount/type:  
 No

*Benefit to Department of Family Medicine clinic or faculty*

- faculty member is PI or co-investigator on project
- other or multiple faculty members (allied health professionals) included on project
- new intervention made available to patients
- new tool made available to staff
- other:

*REB*

- Approval pending
- Approved. Project Number: